**Final Paper Guidelines**

**Final Paper: 2 @ 50 and 2 @ 125 = 350 pts. (24%)**

The final paper is designed to provide an opportunity for you to further investigate a topic presented in class and to synthesize and apply what you have learned throughout the semester. You will get to choose a final paper topic from the list provided and will submit the final paper in four stages. Therefore, you will be working on parts of this paper for the entire eight week course.

The final paper is worth 350 points and will be submitted and evaluated in four stages: Final Paper Topic Selection (50 points), Final Paper Outline (50 points), Final Paper Draft (125 points), and Final Paper Submission (125 points).

After the submission of the Final Paper Outline and the Final Paper Draft, you will receive feedback with recommendations for improving the content if identified. The due dates for submission of each stage of the Final Paper appear on the Course Timeline and on the Rubric for the Final Paper. The Final Paper sections will be graded within approximately two weeks after they close or we will communicate why and when you should expect them to be graded.

The final paper is required to be a minimum of 10 pages (**not including references or title page**), and must be typed in 12 point Times New Roman font, and double spaced. The final paper needs a minimum of eight references and should fully address the chosen question.

The final paper **must** be formatted according to **APA 6** style guidelines. **A good resource for information about APA 6 is available from the Purdue Online Writing Lab (or Purdue Owl, found at** [**https://owl.english.purdue.edu/owl/resource/560/01/**](https://owl.english.purdue.edu/owl/resource/560/01/) Please also see the APA information found in the **Start Here** module of this course.

On the following pages, we have provided grading rubrics for your final paper outline, your final paper draft, and the final paper itself. The rubrics are designed to help you to earn the maximum grade possible for each assignment by telling you exactly what we will be looking for and exactly how your performance will be evaluated for each assignment. Our goal is for you to be successful in the course this semester, while taking advantage of the opportunity to learn more about a topic that is meaningful to you.

Please review the rubric for each assignment now and again when you are completing each stage of the final paper. As always, please let me know if you have questions about any aspect of these assignments, so that we can guide you as you progress.

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**HLSV 5880 Final Paper Topic Selection Grading Rubric (50 pts)**

1.    Please upload the future title of your final paper that you created out of the topic list or was created from our email if we discussed an additional similar topic (25 points)

2.    Please explain why you chose this topic and what it means to you. (25 points)

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**HLSV 5880 Final Paper Outline Grading Rubric (50 pts)**

1.    The title of your final paper (5 points)

2.    An outline of the topics that you plan to cover in your final paper (bullet points) (15 points)

3. The sequence of the topics that you plan to cover – as in how and why you will address them in this order and how they relate to the topic (10 points)

3.   A referenced bibliography of sources you used to create your outline (**minimum of eight**) and will potentially use on your final paper. (20 points)

A resource list of healthcare management websites has been provided for you in the Useful Website List folder in Course Content. You may incorporate information that you find that applies to the question that you are responding to, or may reference journal articles or books that provide the information you need. **Please do not use our text as a reference for your final project paper.**

**--------------------------------------------------------------------------------------------------------------------HLSV 5880 Final Paper Draft Grading Rubric (150 pts)**

**The** **rubric for the Final Paper Draft** **is shown below**.

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| --- | --- | --- | --- | --- |
|  **Final Paper Draft (150 points)** | **125-150 points (Excellent)** | **100-125 points (Good)** | **75-100 points (Fair)** | **74 points or below (Poor)** |
| **Content** | Paper topic is well-defined. Draft discusses significance of topic to health care ethics and relates to material in course. Topics covered within the paper are logically organized and clearly presented. Bibliography is complete and includes a minimum of 8 references. | Paper topic is defined. Draft discusses significance of topic to health care ethics and relates to material in course. Topics included in the paper are relevant to the topic area and enhance understanding of the topic area, but enhancement would improve the quality of the final paper. Bibliography with minimum of 6 references is included but additional references may be needed to expand topics covered in the final paper, or includes only 5 or 6 references. | Paper topic is vaguely defined. Draft superficially discusses significance of topic to health care ethics and does not relate well to material presented in the course. Discussion of the final paper topic is incomplete. Bibliography includes only 3 or 4 references.  | One or more components of the final paper draft are missing. Topic is not well defined, or may not relate well to material presented in the course. Discussion of the final paper topic is inadequate or superficial. Bibliography includes only 1 or 2 references.  |
| **Grammar, Mechanics, Spelling, and Sentence Structure** | Draft is highly polished; no grammar or spelling errors. | Draft is polished; maximum of one grammar or spelling errors. | Draft is adequate; maximum of two grammar or spelling errors. | Inadequate draft; more than two spelling or grammar errors. |

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**HLSV 5880 Final Paper Grading Rubric (150 pts)**

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| **Final Paper (150 points)** | **125-150 points (Excellent)** | **100-125 points (Good)** | **75-100 points (Fair)** | **74 points or less (Poor)** |
| **Content** | Final paper topic is well-defined. Paper discusses the significance of topic in health care ethics and relates well to material presented in course. Ideas are logically presented, clearly stated, and well supported by the research effort. | Final paper topic is defined. Paper discusses the significance of topic to health care ethics and relates substantially to material presented in course. Ideas presented are relevant to topic area but may not include important aspects of topic. Discussion may not be fully developed or supported by the research effort. | Final paper topic is vague. Paper does not discuss the significance of topic to health care ethics or does not relate clearly to material presented in the course. All ideas presented are not relevant to the topic area, or are not well developed or supported by research effort.  | Final paper topic is not clear or well defined. Paper does not discuss the significance of topic to health care ethics, and does not clearly relate to material presented in the course. Ideas presented are not relevant to topic area. Research effort is inadequate to develop the paper topic and discussion of the topic is inadequate. |
| **Research** | Excellent background, context, and idea development.  | Good background, context, and idea development.  | Adequate background, context, and idea development.  | Poor background, context, and idea development.  |
| **Organization** | Student presents information in logical, interesting sequence. | Student presents information in logical sequence. | Reader has difficulty following paper. | Reader cannot understand paper because there is no sequence of information. |
| **Comprehensibility** | Content is clear and understandable  | Content is largely clear and understandable |  Less than half of the content is clear or understandable | Little content is clear or understandable. |
| **Bibliography** | Includes a minimum of 8 references. Bibliography meets APA 6 style guidelines with less than 2 errors. | Only includes 4-6 references or bibliography meets APA 6 style guidelines but has 3-4 errors. | Bibliography includes less than 4 references or bibliography meets APA 6 guidelines but has more than 4 errors | Bibliography includes only 1 or 2 references, or includes more references but has more than 6 APA6 reference style errors |
| **Effort** | Exceeds the requirements of the assignment and clearly put care and effort into the preparation of the final paper.  | Fulfills all of the requirements of the assignment. | Fulfills some of the requirements of the assignment. | Fulfills few of the requirements of the assignment. |
| **Grammar, Mechanics, Spelling, and Sentence Structure** | Presentation is highly polished; Less than 2 grammar or spelling errors. | Presentation is polished; Paper has 2-4 grammar or spelling errors. | Presentation is adequate; Paper has 4-6 grammar or spelling errors. | Inadequate presentation; more than 7 spelling or grammar errors. |